

CONSTITUTION AND BY-LAWS OF
THE UNIVERSITY WOMEN'S CLUB -- BOULDER

(Revised 1982)

CONSTITUTION

Art. 1. The name of this organization shall be The University Women's Club - Boulder

Art. 2. OBJECTS

Sec. 1. To promote acquaintanceship among the members and newcomers and to strengthen their bond of common interest.

Sec. 2. To advance such matters of University interest as may seem expedient from time to time.

Art. 3. MEMBERSHIP

Sec. 1. Membership shall be opened to all:

a. Wives of any employee of the University of Colorado and/or any women employed at the University of Colorado.

b. Either a sister or the mother of single men or women employed at the University of Colorado.

c. House mothers of fraternities, sororities and International House; women members of the Board of Regents and wives of members of the Board of Regents during their term of office.

d. Other women affiliated with the University through adjunct appointments, visiting professorships, sabbaticals or retirement from other universities.

e. Special circumstances where membership may be extended at the discretion of the Women's Club Board - Boulder.

Sec. 2. Eligibility to membership shall not be affected by retirement, resignation because of ill health, or widowhood.

Sec. 3. Membership and participation in Club activities shall be contingent upon payment of dues.

Sec. 4. All members of the Club at the time of the adoption of this Constitution may continue as members so long as they pay their dues.

Sec. 5. Wives of former Presidents of the University and former Chancellors of the Boulder Campus shall be honorary members of the Club.

Art. 4. OFFICERS

- Sec. 1. The elected officers shall be President, President-elect, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer.
- Sec. 2. The above officers, chairmen of the standing committees and their assistants, and the retiring President shall constitute the Executive Board to transact necessary business. This Board shall meet subject to the call of the President.
- Sec. 3. The President or the wife of the President of the University and the Chancellor or the wife of the Chancellor of the Boulder of the Boulder campus shall be honorary co-presidents of the Club and members of the Executive Board.

Art. 5. MEETINGS

- Sec. 1. The month and time of the meetings during the academic year shall be set by the President with the approval of the Executive Board.

Art. 6. AMENDMENTS

- Sec. 1. Amendments to the Constitution may be made by two-thirds vote of those members present at a regular meeting of the Club, provided notice of intention to amend has been given at any previous regular meeting or by mail at least three weeks prior to the vote.
- Sec. 2. Amendments to the By-Laws may be made by two-thirds vote of those members present at any regular meeting of the Club, provided notice of intention to amend has been given at any previous regular meeting or by mail at least three weeks prior to the vote.

Art. 7. RULES OF ORDER

- Sec. 1. The rules contained in Robert's Rules of Order, Newly Revised, shall govern the Club in all cases in which they are applicable, and in which they are not inconsistent with the By-Laws or the special rules of order of the Club.

- Art. 8. This revised Constitution and By-Laws shall be in effect with the first term of the academic year 1982-1983, upon the affirmative vote of a two-thirds majority of the members present at the regular meeting in May, 1982 or by ballot vote. These revisions shall supersede all previous Constitutions and By-Laws.

BY-LAWS

Art. 1. OFFICERS

Sec. 1. Duties:

- a. Duties of President, President-elect, Secretary, Assistant Secretary, Treasurer and Assistant Treasurer shall be those commonly pertaining to those offices.
- b. Members of the Executive Board:
 - Hospitality
 - Hostesses for Campus Tours
 - Interest Groups
 - Membership
 - Messages Editor
 - Program
 - Publicity
 - Social
 - Mailing Chairman
 - Special Projects
 - Transportation
 - Other offices deemed necessary by Executive Board.

Projects:

Ad hoc committees responsible to the Projects Chairman, but not members of the Board:

1. Library Volunteers
2. Student Loan Fund
3. Wardenburg Student Health Center Service Group
4. Cookies for Meals on Wheels

The President shall appoint the chairmen and the President-elect shall appoint the assistant chairmen of the standing committees. The size of standing committees shall be left to the discretion of each chairman. The President shall appoint such special committees as the Club's activities may require.

- c. A list of duties shall be given to the officers and chairmen of standing committees by the President.
- d. The Secretary shall make two typewritten copies of the Club's activities for the year; one for the President, and one for the History.
- e. Each Executive Board member shall submit three (3) typewritten copies of her annual report, one for the President, one for the President-elect, and one for the incoming officer or chairman.

Sec. 2. Election:

- a. Election of officers shall take place at the large March or April meeting of the Club.
- b. A nominating committee of five members, one from the Board, the Membership Chairman, and three from the Club at large, shall be appointed by the Board and announced at the regular meeting preceding election of officers. This committee may be given suggestions for officers by any of the Club members. The nominating committee shall present to the Club a list of nominees for each office. No person shall be unless the committee has secured the consent of that person to serve. Nominations may also be made from the floor on the day of election, provided the consent of the nominee to serve has been obtained. The person receiving the highest number of votes shall be elected to the office. The fiscal year starts with the beginning of the Academic Year of the University.

Sec. 3. Vacancies

- a. In case of a vacancy in the office of the President, the President-elect shall succeed to the Presidency and will continue in that office for the remainder of the academic year in which the vacancy occurred and during the following academic year which would have been have her normal term as President.
- b. A vacancy in the office of Persident-elect shall be filled by election at the next regular meeting of the Club, except that should the vacancy be created because of the vacancy in the Persidency, the election of the President-elect will be held at the regular election of officers.
- c. A vacancy in any other elective office shall be filled by the assistant to that office, and that assistant will continue for the remainder of the academic year in which the vacancy occurred and during the following academic year which would have been her normal term in office. A vacancy in the assistant elective office will be filled in the same manner as is the vacancy in the office of the President-elect in "b", above.
- d. Vacancies in appointive offices shall be filled by the President and vacancies in assistant appointive offices by the President-elect.

Art. 2. Membership may be initiated at any time by payment of current dues, providing applicant meets constitutional requirements for membership.

Art. 3. DUES

Sec. 1. Annual dues shall be determined by the Executive Board.

Art. 4. GUESTS

Sec. 1. Any member desiring to bring guests to a regular meeting of the Club shall pay fifty cents for each guest to the Treasurer or Assistant Treasurer on the day of the meeting.

Sec. 2. If there is a meeting charge to the members the guest will be expected to pay the same amount.

Art. 5. INTEREST GROUPS

Sec. 1. Ten or more members of the Club may form an Interest Group and elect a chairman.

Art. 6. MAILING LIST AND DIRECTORY

Sec. 1. Membership list may not be used for purposes of commercial solicitation, political or ideological persuasion without express consent of the Executive Board.